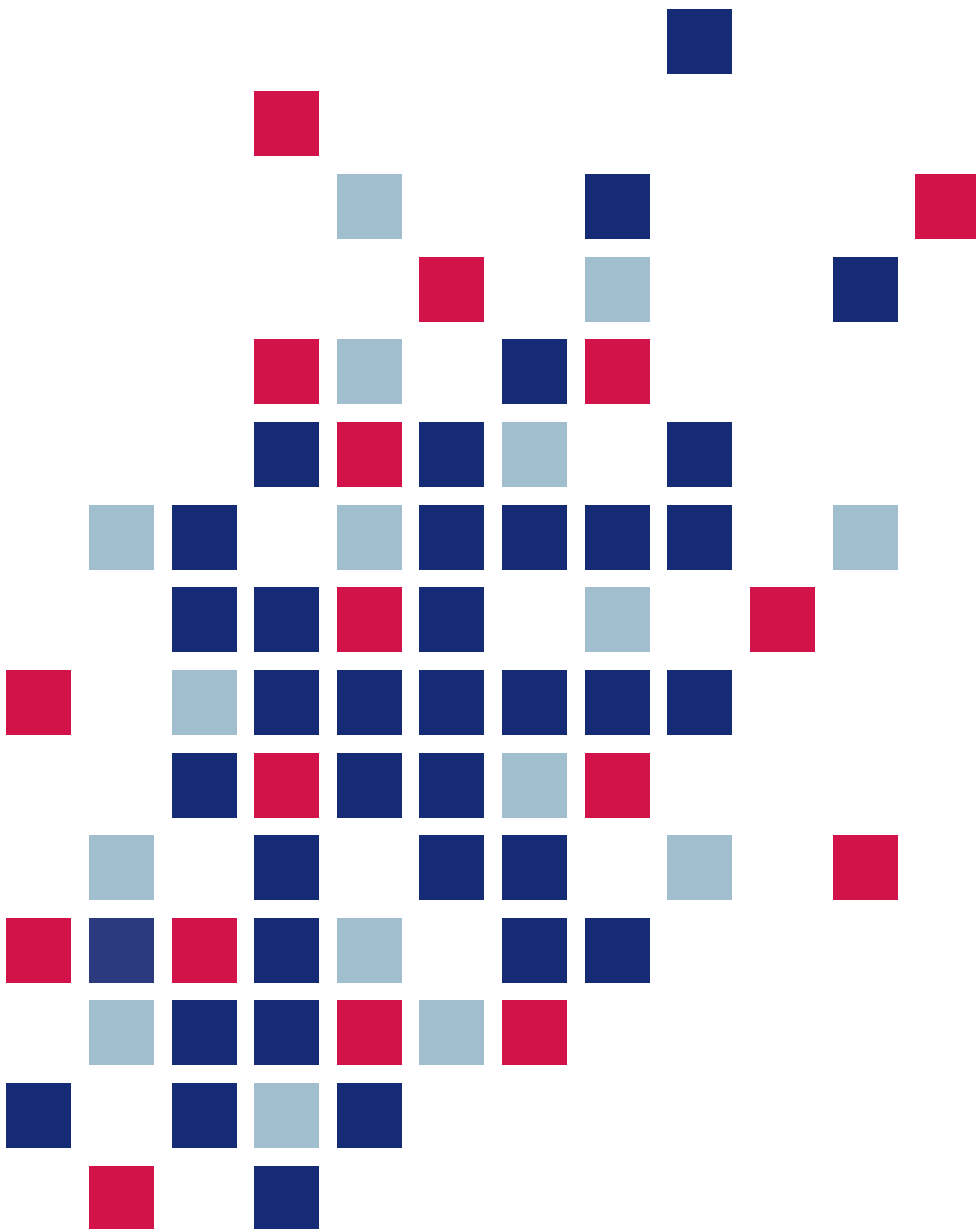


KONICA MINOLTA

Invu

Electronic Document Management



INVU:

Why run around in circles when you could be running around **like clockwork?**



By managing all your documents electronically from your desktop, Invu improves efficiency, lowers costs and makes you more responsive to enquiries. You won't even have to leave your desk.

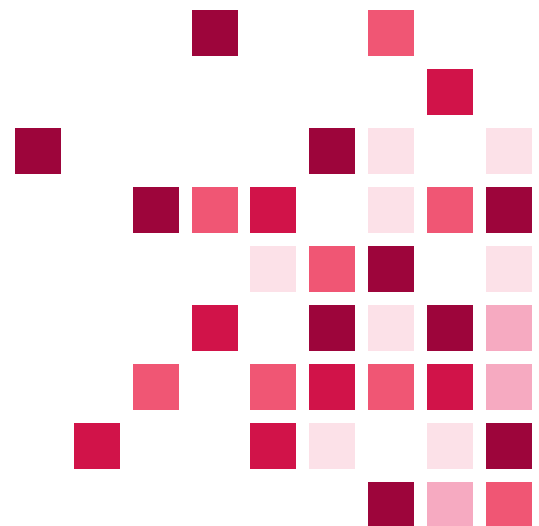
From legal firms to hospital trusts, schools to estate agents, accountants to publishers, logistical operators to IFAs, Invu solves problems common to all organisations, from 2 to 20,000 employees.

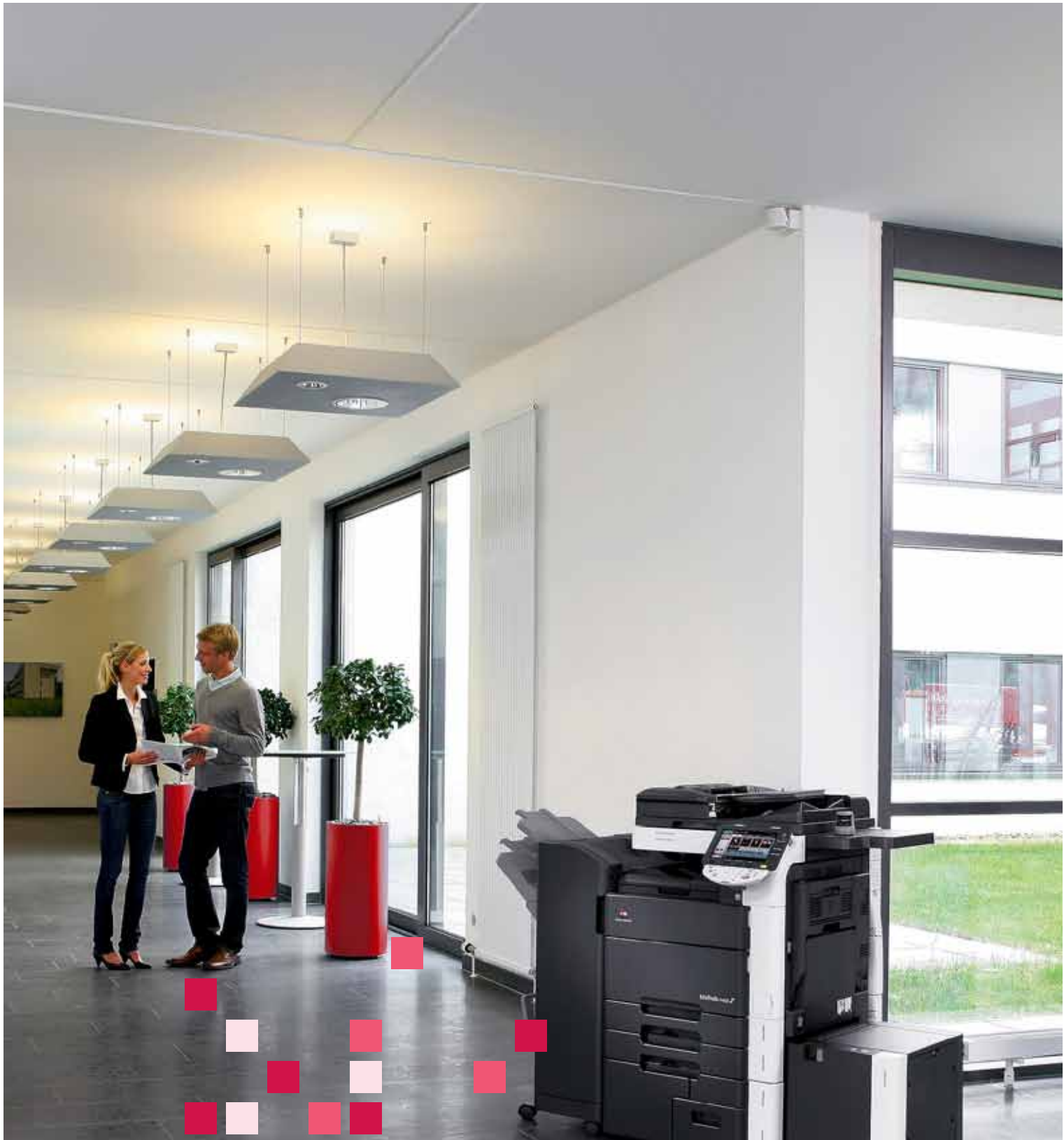
Designed by the people who use it, Invu is the simplest, most intuitive software you'll ever run on your desktop.

Easily searchable and always accessible, Invu allows anyone who ever needs a document to find it, share it, change it and store it, all within a few clicks of a mouse.

- Never waste time chasing another endless paper trail
- Access years worth of files in seconds from your desktop
- Cut query response times and dramatically improve service
- Create watertight audit trails for regulatory compliance
- Transform dead storage areas into practical, usable space
- Enjoy secure, shared access to every document you need
- Protect your work with reliable disaster recovery measures
- Rely on the very best support in the industry with InvuCare

Wherever you work, whatever your work, you'll run like clockwork with Invu.





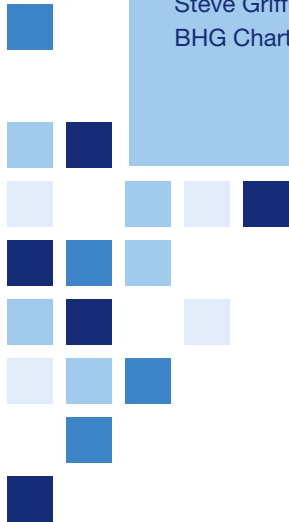
“I can honestly say that investing in Invu was one of the best business decisions I have ever made. It creates something you can't buy – time.”

Mike Miles, Managing Director,
Accalon Associates Ltd

Only Invu saves you **so much**

“Now we work far more efficiently, provide our customers with a much higher level of service and have less administrative requirements. As our company grows over the next few years, we know Invu can grow with us.”

Steve Griffiths, Practice Manager,
BHG Chartered Accountants



No other software gives you so much, so quickly, for so little investment. Invu costs less than you currently pay to store and retrieve your documents conventionally.

Save time: why waste time hunting through dusty storerooms and rusty cabinets? Invu puts everything you need on your desktop. Imagine the time you'll save, when you need it most, simply through being in complete control of your work.

When your most important client calls, you'll have all the information you need for the conversations that really count. Last month's sales report? No problem. Your latest invoice? It's right there. A customer's letter? Get straight to it.

Invu cuts out the time you lose every day, looking for missing information. You simply won't believe the difference Electronic Document Management makes to your query response times and the level of service you provide your clients.

Save money: think of the resources you'll save managing and sharing work more efficiently, improving service to suppliers and customers and freeing your team to do the job you're paying them for.

With the burden of admin lifted, efficiency comes naturally. Invu puts an end to the substantial business cost of missing files, delayed proposals and compromised client service.

Remarkably, Invu reduces the cost of managing and retrieving every document in your business to as little as \$1 per day.[†]

Save space: what will you do now your store room's clear and your filing cabinets are being turned into scrap? How about a new business team or a meeting room?

Storing your documents electronically frees up 'dead' areas once given over to cumbersome, impractical storage, allowing you to put every square foot of your office space to best use.

With many organisations now obliged by regulatory bodies to maintain their records for years, even decades, storage space has become a major concern. Invu instantly relieves the pressure, providing safe, compliant access at the touch of a button.

Just imagine it. You'll never waste time looking for another letter, invoice, fax, estimate, presentation or record ever again.

All this and a full return on your investment within six months.

[†] \$1 a day calculation based on Invu per user costs for a typical 20 user license.

There's more to Invu



There's more to Invu than saving your organisation valuable time, money and space. Unlike the paperwork on your desk, the benefits of Invu just keep stacking up.

So simple to use

Invu is the first software in the world designed by the people who use it. Above all, they wanted it simple and straightforward. That's why Invu makes every document in your business fully searchable via an interface that needs minimal training.

Gives service a lift

Invu frees your staff from the burden of administration, allowing them to focus on the areas of your business where they can make a real difference, like looking after your customers. With Invu at the heart of your business, response times are drastically cut and you'll always have the answers.

Keeps you in control

Invu is more than a hi-tech filing cabinet. You can share documents, create your own workspace with remote online access, keep a track of who saw what and when and improve regulatory compliance. Invu is flexible and designed to suit your business. So flexible, it tailors the functionality to your specific business needs.

Easy on the budget

We're so confident in our software, we know you'll see a full return on your investment within six months. There is simply no more cost-effective way to manage the flow of information through your business. You'll spend less running Invu than you currently waste tracking down and managing your paperwork. Invu cuts these costs to as little as \$1 per day.[†]

Looks familiar

There's something very reassuring about Invu software, especially if you're a computer user. Its intuitive interface, menu system and folder structure means you'll find everything right where it should be. Invu is the only document management software to balance such broad functionality with incredible ease of use.

Fits right in

The architecture of Invu software makes it a big hit with IT Managers. It integrates seamlessly with legacy systems, appearing as an icon on the toolbar and dovetailing neatly with all common packages like Sage or Goldmine, offering extended functionality and accelerated document access. With minimum disruption and rapid adoption, every employee soon feels right at home with Invu.

Thanks to state-of-the-art Series 6, there's never been a better time to experience the remarkable benefits of Invu.

[†] \$1 a day calculation based on Invu per user costs for a typical 20 user license.

"The solution from Invu is delivering significant cost savings, replacing the paper trail with a full audit-trail, removing the need to request copy invoices and a product which interfaces with our existing accounting packages."

Paul Williams, UK Systems Manager,
Universal Music Group

We're flexible, so Invu always meets **your specification**

"Invu is completely user-defined and we have easily been able to adapt it to our requirements."

Stewart Wallace,
Fleet Superintendent,
Stena Line

What does Invu really do?

Scanning

Invu will support many different file formats, including those generated from scanning. The most common is TIFF but it also supports PDF, JPEG and many more.

Indexing

Invu allocates a unique number to every version of every document. You can even set your documents to display like a filing cabinet, which can make it easier to store and file information. Alternatively, you can completely automate the indexing process.

Searching

Invu contains state-of-the-art search and retrieval facilities. Using either an indexing system or document content, you can search quickly and easily. Results are displayed by category and are instantly understandable.

Viewing

With Invu, you can see your documents in a single or multi-page format, making it easy to navigate through large documents in a logical and simple way.

Creating

Provided the relevant application is installed, Invu gives you the ability to create files of any type. You simply decide where it needs to be filed in Invu and your users (security permitting) will be able to find it, retrieve it or search its content with speed and efficiency.

Security

Invu's security can be configured to allow users and groups to view, edit, delete, index and view information, according to their own privileges.

Version Control

The software allows you to edit any document and create a new version. Other users will be notified that the document is being modified but will still be able to see previous versions. Version numbers are also generated automatically.

Workflow

With the help of Invu Workflow Designer, business processes become truly logical – whether they're system or document related. Users can action or authorise tasks and transfer bundles of data, not just documents.

Internet Explorer

Using Invu, you can capture a web page or just link to one, using IE 5.0 or above.

Customisation

You can adjust many aspects of the Invu system and it comes with three different types of interface – simple, standard and advanced.

Communications

Invu communicates seamlessly with server-based mail systems, so you can work with your emails and index them in the Invu system just like any other document.

Product Lines

Based on the most up-to-date technology, incorporating the Microsoft .NET framework, the Invu Series 6 product range includes:

- S600 – network electronic document management system for one or multiple users
- S650 – as S600, plus automated routing of documents through your business using a workflow system
- i600 – access only to the search, retrieve and view functions of an existing S600 or S650 database
- Link Manager – automatically transfers and indexes existing documents into the S600 or S650 database
- CodeFree and Advanced CodeFree Integration – technology which allows Invu to link seamlessly with other applications, providing a single-view of all business information, without additional programming expense

Painless. Effortless. Seamless.

Invu works

Invu has successfully integrated with just about every business application. It works seamlessly with MS Office suite, SIMS, First, JD Edwards, Quay, ACT! and Goldmine to name but a few.

With SAP Business One...

Invu is the first Electronic Document Management system to receive full accreditation to integrate with SAP Business One, retrieving all documentation relating to data held in the program, not in hours or minutes, but seconds.

- Instant access to background data
- Increased functionality within SAP
- Free flow of information across departments
- Faster decision making processes
- Enhanced customer service
- Valuable office space released
- Improved regulatory compliance

With myob...

By linking seamlessly to myob, Invu reduces the monotonous task of accessing data to a few simple mouse clicks, leading to:

- Cost reduction in processing data
- Automatic indexing and filing
- Instant document retrieval
- Improved regulatory compliance
- Streamlined invoice workflow and approval
- Faster decision making processes
- Increased functionality of Sage

With Iris...

Iris users can now enjoy a fast, intuitive document management function putting every file, tax return, letter and invoice within immediate reach. That's because Invu:

- Creates instant, infallible audit trails
- Cuts unnecessary storage space and cost
- Stores and retrieves documents in seconds

With so many files, in so many formats, in so many locations, is it any wonder things sometimes go astray? Invu is the missing link, retrieving all relevant documents regardless of location or application. It even allows multiple departments to access the same file simultaneously, creating a clear and visible audit trail in the process.

Electronic Document Management makes your working life easier. Invu, Europe's fastest growing provider of EDM solutions, goes from strength to strength.

Thanks to Invu's strong sales performance and rapid expansion, Invu are now Europe's fastest growing EDM solution provider.

- Founded in 1997, Invu is listed on the Alternative Investment Market (AIM), in January 2004.
- Including former directors of the Sage Group and ICL, the pedigree of Invu's board members is impeccable.
- Invu products have been sold to over 2,200 customers worldwide, with approximately 40,000 end users.
- Invu's established network of Accredited Partners continues to grow and extends across Europe and the Far East.
- The development of each Invu product and service adheres strictly to our core values of ease of use, high quality and price performance.
- The Invu Promise guarantees the highest possible level of service to all partners and users.

An average business loses 20% of its time processing and archiving manual paperwork. Don't be an average business.



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