



KONICA MINOLTA



HARNESSING INFORMATION TO INNOVATE TODAY, TRANSFORM TOMORROW

**Intelligent Information Management Services for Seamless
Information Flow and Enhanced Business Performance**

Giving Shape to Ideas

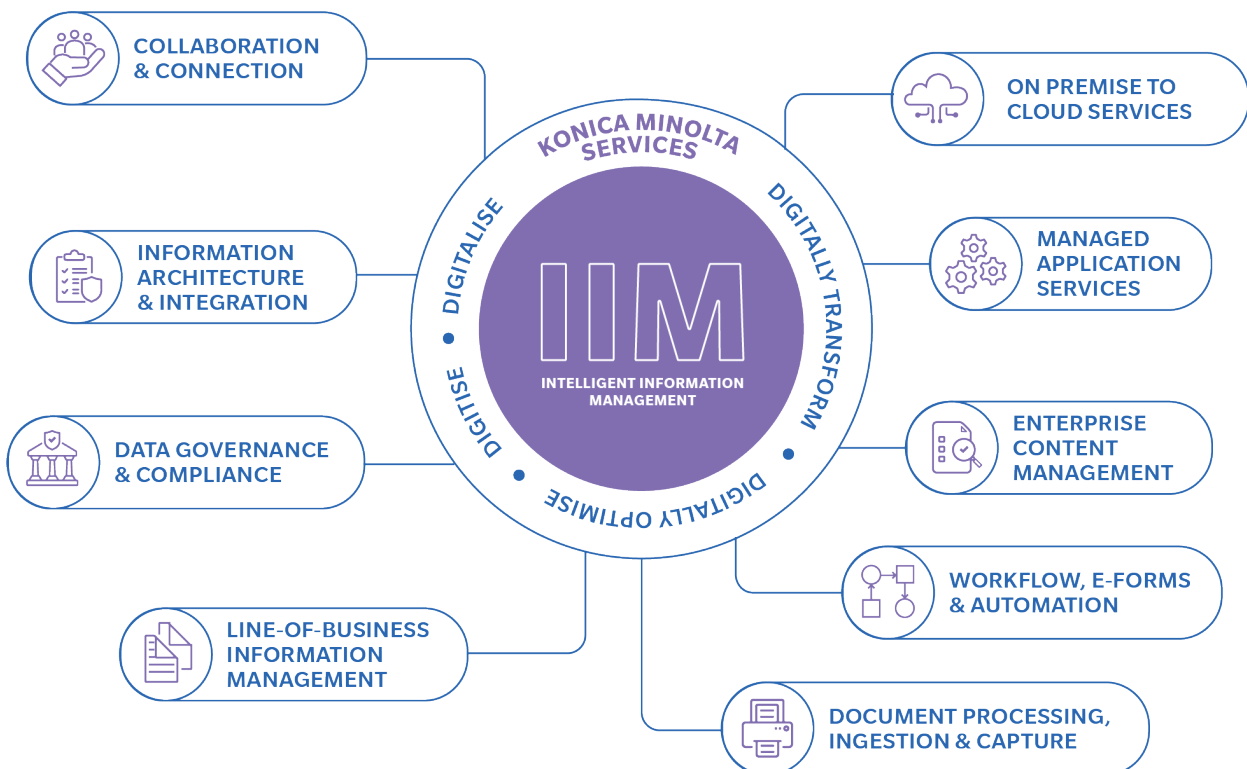


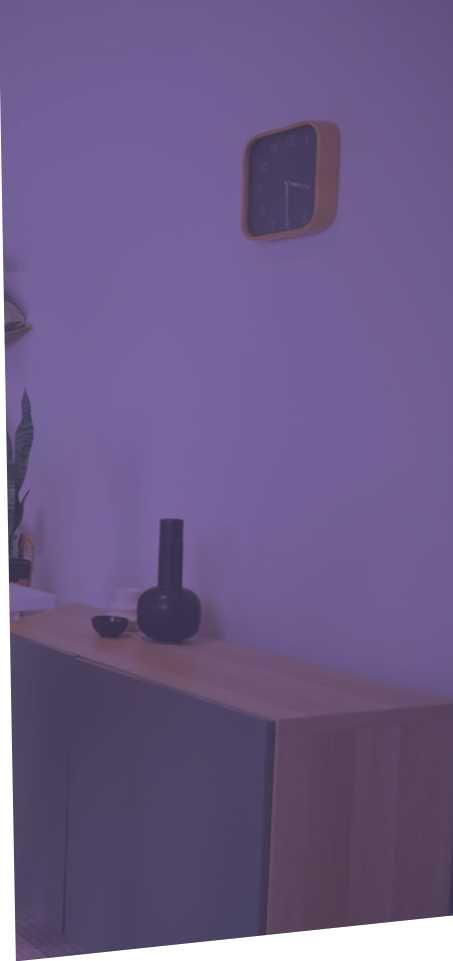
KONICA MINOLTA

OVERVIEW

Information is the lifeblood of modern business. Effective information management is essential for driving growth, empowering productivity, enhancing operational efficiency, and staying ahead of the competition.

In this catalogue, Konica Minolta offers a solution - delivering innovative, customer-centric and Intelligent Information Management (IIM) services that drive efficiency, improve decision-making, and enhance overall business performance.





TRANSFORMATIVE SOLUTIONS FOR MODERN ENTERPRISES

The evolving business landscape requires a strategic approach to information management, one that not only addresses current challenges but also positions organisations for future success.

Konica Minolta's Intelligent Information Management (IIM) offering provides a comprehensive suite of services that meet the unique needs of our modern way of working by streamlining processes, empowering businesses, and harnessing the true potential of their information. From enterprise content management to information architecture and integrations, Konica Minolta is the trusted and collaborative partner in Intelligent Information Management.

SPECIALISED SERVICES FOR INTELLIGENT INFORMATION MANAGEMENT



Enterprise Content Management:

— Centralised and Streamlined Information Flow

The exponential growth of content has created organisational challenges that hinder productivity and innovation enterprise-wide across all industries. Konica Minolta's Enterprise Content Management (ECM) services are designed to transform this information into a strategic asset, centralising and managing business-critical data making information easy to find, access and utilise.

KEY FEATURES:

+ Empower Your Workforce:

Provide seamless access to information, enhancing productivity through centralised content management and intuitive information flow.

+ Harness Information:

Optimise your information landscape from document creation to operations, reducing errors, increasing productivity, and accelerating turnaround times.

+ Accelerate Business:

Safeguard critical data with robust governance and compliance, ensuring protection and control over your content lifecycle.

+ Innovate and Transform:

Easily scale and customise to meet evolving business needs, shaping experiences and empowering communication and connectivity.

CONSULTING AND ASSESSMENT:

Defining information management goals, identifying system shortcomings, and optimising workflows for enhanced efficiency.

IMPLEMENTATION AND INTEGRATION:

Selecting the right system, migrating existing content, and integrating Enterprise Content Management with other enterprise applications to ensure a smooth transition.

OPTIMISATION AND SUPPORT:

Implementing strategies to maximise system utilisation while offering ongoing support and management to assist the lifecycle of business-critical records.



Data Governance & Compliance

— Mitigating Risk and Strategic Data Integrity

In today's sensitive environment, maintaining data integrity and ensuring compliance are non-negotiable. Konica Minolta's Data Governance and Compliance services provide a robust framework designed to navigate regulatory requirements, align business goals, and enhance overall operational efficiency to data controls. This comprehensive approach to data governance not only mitigates risks but also empowers businesses to make informed decisions with confidence, knowing that their data is accurate, compliant, and secure.

KEY FEATURES:

+ Mitigate Risks:

Safeguard sensitive information and reduce the risk of accidental data breaches and regulatory penalties with a comprehensive data governance framework.

+ Streamline Operations:

Enhance operational efficiency by improving data quality, accessibility, and usability through effective data governance.

+ Achieve Regulatory Compliance:

Ensure adherence to industry standards and data protection regulations with expert guidance.

+ Build a Data-Driven Culture:

Empower employees with the knowledge and tools to protect sensitive information and comply with data governance policies, fostering a culture of data governance.

DATA GOVERNANCE FRAMEWORKS:

Establish comprehensive strategies for information mapping, classification, protect, and disposal of data across its lifecycle.

POLICY AND PROCEDURE CREATION:

Developing and implementing policies and procedures to ensure unified best-practices into the connectivity of your business.

COMPLIANCE MANAGEMENT:

Identifying applicable regulations, assess compliance gaps and evaluate the hidden risks in information process handling.



On Premise to Cloud Services:

— Accelerating Digital Transformation

Transitioning to the cloud is a pivotal but daunting step in modernising IT infrastructure and enabling business agility. Konica Minolta's facilitates on-premise to cloud services at a pace that suits you, maximising productivity and optimising each digital journey for scalability and efficiency.

KEY FEATURES:

+ Accelerate Your Digital Transformation:

Seamlessly migrate toward the cloud with expert guidance, optimising your infrastructure for enhanced efficiency and scalability.

+ Extract Maximum Value:

Migrate confidently, knowing your data is secure and accessible while maximising the value of your cloud investment.

+ Replatform with Precision:

Transform your IT environment with a tailored approach that aligns applications and infrastructure with your business goals for cloud-native performance.

+ Future-Proof Your Business:

Embrace innovation and growth with cloud migration services that position your organisation to achieve new heights.

HYBRID CLOUD SOLUTIONS:

Incorporation of on-premise and cloud resources for optimal performance and cost-efficiency.

CLOUD MIGRATION SERVICES:

Seamless connectivity between diverse systems and applications for unified operations.

CLOUD OPTIMISATION AND MANAGEMENT:

Proactive monitoring and optimisation of cloud lifecycle to ensure peak performance.



Information Architecture & Integration:

— Building a Unified Information Landscape

A well-structured information architecture is fundamental to effective information management. Konica Minolta's Information Architecture and Integration services empower you to access and utilise information effectively, building a solid foundation for success.

KEY FEATURES:

+ Enhance Decision Making:

By creating a unified view of your data, we empower your business to make informed decisions that drive growth and success.

+ Increase Operational Efficiency:

Break down silos and optimise workflows to eliminate redundancies, boost productivity, and save time with seamless integration solutions.

+ Elevate Employee Experience:

Improve each interaction and employee efficiency by providing easy access to data through a well-structured information architecture.

+ Reduce Hidden Costs:

Optimise your information landscape to identify and eliminate inefficiencies, leading to cost savings and maximising ROI.

INFORMATION MAPPING, TAXONOMY AND ONTOLOGY:

Comprehensive analysis and relationship design of information modelling maximising quality and relevance.

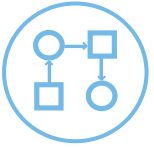
SYSTEM INTEGRATION:

Connect disparate systems and applications establishing a single source of truth.

BUSINESS PROCESS REENGINEERING:

Establish new systems training, processes and optimise workflows based on improved information architectures.





Workflows E-forms & Automations:

— Streamlining Business Operations

Streamline repetitive tasks and transform workflows with electronic forms and process automation, saving time and increasing productivity. Konica Minolta's innovative Workflow, Electronic Forms and Automation services transform manual processes, reduce errors, and improve overall performance.

KEY FEATURES:

+ Elevate Employee Experience:

Streamline tasks and reduce paperwork, empowering employees to focus on high-value activities and creating a more efficient work environment.

+ Ensure Seamless Connectivity:

Integrate systems and data effortlessly to break down silos, foster collaboration, and improve decision-making.

+ Concentrate Human Intelligence:

Automate routine tasks, freeing your team to focus on strategic initiatives and problem-solving.

+ Accelerate Productivity:

Breakdown data silos and accelerate workflows by the power of automation in streamlining processes, reducing errors, and improving turnaround times.

WORKFLOW ANALYSIS AND DESIGN:

Creating new or revised workflows to identify business improvement opportunities.

E-FORM DESIGN AND DEVELOPMENT:

Digitally transformation of paper-based forms for faster processing and accessibility.

AUTOMATION IMPLEMENTATION AND OPTIMISATION:

Connecting automation tools with existing applications and track performance for increased optimisation.





Collaboration & Connection:

— Enhancing Teamwork and Communication

Effective collaboration is the cornerstone of productivity in the modern workplace. Information silos and communication breakdowns can significantly hinder productivity and innovation. Konica Minolta's Collaboration and Connection services are designed to bridge these gaps, fostering seamless teamwork through accessible and centralised collaboration tools.

KEY FEATURES:

+ Enhance Productivity:

Break down silos and optimise workflows with seamless collaboration tools, improving efficiency and increasing productivity through better information sharing and decision-making.

+ Empower Decision Making:

Connect teams and centralise information to foster a culture of collaboration and knowledge sharing, enabling informed decision-making across your organisation.

+ Strengthen Teamwork:

Facilitate communication and enhance teamwork with collaboration tools that build stronger connections between teams and departments, driving innovation.

+ Unify Customer Experience:

Enable faster response times and improve collaboration across departments to ensure a consistent customer experience, increasing potential ROI outcomes.

COLLABORATION PLATFORM IMPLEMENTATION:

Customised deployment of platforms tailored to organisational needs.

OPTIMISE CONNECTIVITY:

Streamlining processes to eliminate bottlenecks and enhance team efficiency.

INTEGRATION SERVICE:

Connecting collaboration tools with existing enterprise systems for unified operations.



Managed Application Services:

— Optimising Application Performance

From licensing challenges to application compatibility issues, organisations often face hurdles that hinder productivity. Konica Minolta's Managed Application services offer comprehensive management and optimisation in handling the complexities of application maintenance and licensing, freeing your team to focus on driving business growth.

KEY FEATURES:

+ Ensure Unparalleled IT Performance:

Streamline application management to reduce downtime and ensure optimal performance, enhancing user satisfaction.

+ Maximise Investment:

Optimise application licensing and reduce IT spending by eliminating unnecessary software.

+ Secure Your Future:

Safeguard your business with robust application governance measures that protect sensitive data and mitigate risks.

+ Focus on Core Business:

Delegate application management to experts, allowing your IT team to concentrate on strategic initiatives.

APPLICATION LIFECYCLE MANAGEMENT:

Comprehensive oversight from development through to retirement, resolving performance issues proactively.

APPLICATION OPTIMISATION:

Finetune application and resource utilisation providing rationalisation or migration frameworks to different platforms and environments.

APPLICATION ENGINEERING AND INTEGRATION:

Strategically implement software licenses, applications, and integrations to meet business needs.



Document Processing, Ingestion and Capture:

— Modernising Document Management

Manual data entry and paper-based processes are time-consuming, error-prone, and hinder operational efficiency. Konica Minolta's Document Processing and Capture services provide advanced solutions for converting physical documents into digital formats, extracting valuable data and enabling efficient information management.

KEY FEATURES:

+ Build a Greener Tomorrow:

Reduce environmental impact by eliminating paper waste and optimising resource consumption with sustainable digital solutions.

+ Convert Time-to-Value

Accelerate processes and decision-making by quickly digitising paper documents into actionable data.

+ Ensure Data Accuracy

Eliminate manual data entry errors and improve data quality with automated document processing.

+ Strengthen Compliance:

Maintain regulatory compliance by securely managing and storing digital documents with intelligent information management.

DOCUMENT CAPTURE AND DIGITISATION:

Efficient conversion of paper documents into digital formats through high-speed scanning solutions, intelligent character recognition and optical character recognition.

DATA EXTRACTION AND VALIDATION:

Extracting specific data points, validate data accuracy and enrich documentation with information amendments.

DOCUMENT INDEXING AND CLASSIFICATION:

ShapeAssign metadata to documents for easy retrieval and categorise records to predefined business rules.



Line-Of-Business Information Management:

— Empower Cross-Department Intelligence

Effectively managing and maintaining information across various departments is critical to improve efficiency, reduce costs, and enhance compliance. Konica Minolta's Line-of-Business Information Management services are tailored to meet the specific needs of various business functions to a holistically well-managed information environment.

KEY FEATURES:

+ Streamline Financial Success:

Reduce manual errors, accelerate invoice processing, and improve cash flow management with efficient accounts payable, contract management, and receipt management.

+ Simplify Human Resources:

Ensure compliance with labour regulations and optimise talent management through streamlined onboarding, offboarding, and employee record management.

+ Master Contracts Management:

Effectively manage contracts and critical documentation, reducing risk and improving efficiency with centralised document management.

+ Strengthen Operations Management:

Optimise workflows, reduce manual tasks, and enhance overall operational efficiency for better control and increased productivity.

ACCOUNTS PAYABLE:

Streamline invoice processing and approval workflows, improving cash flow and reducing manual errors.

HUMAN RESOURCES:

Simplify employee lifecycle management from onboarding to offboarding, ensuring regulatory compliance.

CONTRACT MANAGEMENT:

Centralise contract creation, storage, and retrieval, mitigating risks and improving efficiency.

OPERATIONS MANAGEMENT:

Optimise workflow automation and document management to enhance overall business productivity.

WHY CHOOSE KONICA MINOLTA?

Konica Minolta is a trusted and collaborative partner in Intelligent Information Management, with a proven track-record of helping businesses navigate the complexities of digital transformation. Our Information Management services go beyond simple document management. We offer a holistic approach that streamlines your processes, empowers your business, and harnesses the true potential of your information.

KEY DIFFERENTIATORS:

1 Innovative and Adaptable:

Konica Minolta embraces the relentless spirit of innovation to adapt and thrive in an ever-changing digital landscape.

2 Trusted Partner:

Konica Minolta becomes an extension of your team, providing expert guidance and support at every step of your digital journey.

3 Customer-Centric:

Konica Minolta works closely with you to harness the information that flows through your business, transforming the way of work for your business.

4 Agile and Transformative:

Konica Minolta will transform your business operations through agile information management solutions; innovate today for a more efficient and competitive tomorrow.

Some of Our Cutting-Edge Solutions Partners:

opentext™ | Partner
Reseller Platinum

 **Ellby Group**

 **Advanced API Development**

box

 **Microsoft**
Solutions Partner

ABBYY

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KONICA MINOLTA



TRANSFORM YOUR INFORMATION MANAGEMENT TODAY

Explore how Konica Minolta's Intelligent Information Management Services goes beyond simple document management. We offer a holistic approach that streamlines your processes, empowers your business, and harnesses the true potential of your information.



Scan the QR Code to learn more
or contact us at

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www.konicaminolta.com.au

Giving Shape to Ideas